

EXCEL FORMULAS & FUNCTIONS

DURATION: ½ DAY

Overview: Do you want to improve your company's skill set? This is an excellent course to help you realise and release your Excel potential.

Target: This course is ideal for self-taught to advanced user.

Aims & Objectives:

- Create basic calculations and the use of brackets
- Absolute/Relative References
- Calculate with dates and percentages
- Use of Functions for SUM, MAX, MIN, COUNT, IF's and AVERAGE
- Naming Ranges
- Linking across worksheets and books